



Person Specification
After School Club Assistant

	Essential	Desirable	Method of assessment
	These are qualities without which the Applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	
Qualifications	Willing to undertake further professional development	First Aid Food Hygiene	<i>Certificates</i>
Experience		Experience of working with young children in the primary age range	<i>Application form and references</i>
Skills and Knowledge	<p>Excellent communications skills, Understanding the varied needs of children and their families</p> <p>The ability to work within the ethos of the school and as part of the whole team</p> <p>Professional attitude displayed in all areas of school life</p> <p>Sound judgement and common sense, maintaining confidentiality at all times</p> <p>Ability to work on your own initiative and plan activities</p>	<p>Experience of working within a play-based setting</p> <p>Good organisational skills</p> <p>Experience of administration</p>	<i>Application form, references and interview</i>
Personal competencies and qualities	<p>Good attendance and punctuality</p> <p>Committed to safeguarding and promoting the welfare of children and young people.</p> <p>Cheerful, flexible and positive with a warm sense of humour.</p>		<i>Interview and references</i>